

## Welcome to Brighton Alternative Health Care Solutions

The staff of Brighton Alternative Health Care Solutions has decided to implement some new policies. These policies are going to be enforced starting **8/12/2013**.

### The new policies include:

- You must have an appointment for the date and time you arrive. We are no longer accepting walk in appointments.
- You must pay for nutrition at the time of service. If we ship nutrition out to you, you must provide us with a credit card on the day you place the order.
- Payment must be made for any service that is rendered in our office that is not covered by insurance. This also includes deductible and copayments. \*\*For orthotic orders: if your insurance company does not cover the full amount, you are responsible for the difference.
- If for any reason you need to cancel an appointment, you must give Brighton Alternative Health Care Solutions 24 hour notice. If failed to do so after your first offense, you will be charged a \$30 rescheduling fee.

We are sorry for any inconveniences this may cause, but because of some recent inconsistencies we feel the need to enforce the above policies.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Office Staff Initials: \_\_\_\_\_

Date: \_\_\_\_\_